

The School Board of Broward County, Florida
District Advisory Council Meeting
Draft Minutes
Wednesday, October 16, 2019 ~ 6:30-8:30 P.M.
K.C. Wright, 600 SE Third Ave., Boardroom, Ft. Lauderdale, FL

~~~~~  
Email: [districtadvisorycouncil@gmail.com](mailto:districtadvisorycouncil@gmail.com)  
Website: Browarddistrictadvisory.ch2v.com

**Meeting called to order 6:33 PM**

**Reminder** per SB Policy 1.7, DAC voting members are required to be trained on annually on FL Sunshine Law, FL Public Records Law, Code of Ethics and Parliamentary Procedure. <http://www.browardschools.com/page/41329> (if the link is not working, copy & paste to your browser).

**Guest Speakers**

• **Marcia Bynoe, Director, Health Education Services**

Oversees the student health services throughout all schools which includes nursing services, health policies and procedures, managing of communicable diseases, and all things that encompass health, CPR, and training. Overview of School Health Program staffing model and the need for RN's in every school, how the School Health Program operates, identify gaps/concerns, and funding.

- 1) **Coordination Student Health Services:** Mental health, communicable disease and infectious control, immunization compliance, and health screenings at certain grade levels required by state law: BMI, vision, and hearing (\*FL State Statute 381.0056 governs school requirements.)
- 2) **Model of School Health BCPS:** Differentiated staffing by levels of care such as administering medication to increase services to decrease the numbers being sent home and losing academic time. **Three areas:**
  - a) **RN's or LPN's** – high professional level for those with chronic health conditions (i.e. diabetes, seizures, cardiac) who can administer nursing assessments, interventions, and comprehensive care coordination.
  - b) **Health Support Technicians** – licensed assistant personnel trained in medication administration and CPR. Supervising RN can designate duties if technician is competent in skill sets to manage in health room. Many technicians who are supervised by RN's have been there several years and are contracted by agencies. Staffing ratio is five Health Support Technicians to every one RN that monitors their work under the auspice of the RN license.
  - c) **Two Types of School Health Care – Basic Schools** already fully staffed and **only five on-call schools** do not have someone directly in the school health clinic; however, the Health Department provides an RN that provides consultation and will go into school if there's an issue with communicable disease, or any other issues at all. Those schools can contact that RN to come in to make a general assessment. (*\*2015-2016 no on-site in 53 schools. 2019-2020 no on-site in 5 schools.*)
- 3) **Partners Within the District that Help:**
  - a) **FL Department of Health in Broward County** who receives approximately **\$1.3 million** in state funding towards School Health Program.
  - b) **Children's Services Council** receives approximately **\$1.6 million** in funding, but since BCPS is a public entity, we cannot accept dollars from another public entity; services are contracted by them for us off a District (RFP) Request For Proposal, for nursing and health support technicians services by sub-contract off district contract to provide services in our schools.
  - c) **Nova Southeastern University** helps with screenings.
  - d) **Memorial Healthcare Services** helping with Bahamians with their mobile van at Welcome Center in Lauderhill Manors.
  - e) **College nursing students** also partner with BCPS.
- 4) **Gaps/Concerns:**
  - a) **28** schools have all only School Board employees; **198** schools are all contracted employees. Concerns with contracted personnel are high turnover, continuity of care, care coordination. Goal to increase more School Board staff and decrease contracted personnel.

5) **Summary of On-Site Health Care Personnel & Funding Partners 2019-2020**

- 28 (combined) RN's & LPN's in Broward County Public Schools District.

- Growing number of students across district warrants these higher-level nursing positions due to chronic health needs. Goal to work toward having our own staff versus contracting out.
- RN nurses reduces health risk and addresses mental health.
- 224 position \$15 million dollars 1 nurse in every school.
- Supervisory positions \$3 more million = total \$18 million dollars.
- \$13 million impact to cover every single school after other funds come in.
- Currently only LPN model, NOT RN model.
- 504 Plans 7,088 students district wide
- 341 students with diabetes district wide in 504 Plans.
- **Only five schools without someone onsite to provide healthcare.**

#### 6) Questions/Comments:

1. Well trained contracted personnel in CPR first aide, license under RN to Health Support Techs, medication.
2. How are the five schools chosen? Level of chronic conditions and necessary medications. Indicators of need reports outline chronic health and medication variables to address which school requires the higher priority. Back to school forms from parents address health care in data warehouse information provided by parents. Health codes need to be entered by individual school staff. **\*IMT printout of student's report indicating which students require care and medications. If parent isn't providing medications, then social worker intervention. 504 accommodations enhance not a stigma.**
3. How is it being communicated to encourage parents to use 504 Plans for student accommodations?  
Listing the benefits of the plan by marketing. IEP or 504 Plan.
4. Family Star Program recommended.
5. Where does the funding of \$13 million stand? Why isn't state funding to place one nurse in every school?
6. It's been reported to DAC that ESE Specialists at schools don't want to do the paperwork for IEP's or 504 Plans. Parent volunteers for hearing and vision screening to provide support.
7. Extra nurses placed on the state on taxes. Recommendation to fund from county. Bell to bell coverage done school by school.
8. Professional nurse handles chronic health care conditions. Follow-up with hospitals or PCP's for additional assistance to students. Nurse works with social worker and parents with care coordination and supports.
9. Center nurses receive funding directly to hire their own support. Contracted personnel non-instructional. Process to move to School Board staff.
10. Training for contracted personnel. Must have quality and delivery of care. Standardization of one RN to every 10 contracted personnel for medications and care. Competency checklist by the agencies for QI quality improvement have stipulations and meet with them monthly to review our protocols. Four workshops every year plus two additional workshops total of six workshops per year.
11. Second person at each school recommended.
12. Travelling RN average salary \$68,000. X five schools = about \$350,000. No money from the millage increase did not include nursing.

- **Dr. Angela Iudica, Director, Head Start/Early Intervention**

1. Re-awarded the entire Head Start Grant for this year – adding new pieces to it that must be put into policy. **Addition:** Working with Broward College to award Head Start scholarships for CDA or Associate of Science for parents to work as teacher assistants in classrooms. This amounts to nine CDA's and three (AS) Associate of Science per year over the next five years. Add to policy the requirements for application, then after degrees are received, a three-year commitment by recipients to work for BCPS. **Revision:** Language clarifications such as impasse procedures. **\*See distributed handout.** 80 infant/toddler seats and 2040 three-to-four-year-old seats in-school-center-based. 24 previous early seats that were home-based where the parent stayed at home and someone came to the home to work with the parent were transferred to in-school-center-based. Out of the 700 families in Broward County on the infant/toddler waitlist all but two indicated that they wanted an in-school-center-based option so that they could work or attend college.
  1. Fee based or Title One programs based boundary, application, then lottery. Ask Cadre Directors to advertise on their sites or ask for the Head Start link to be placed on all school websites (\*ask Hineline)
  2. Federal control to states HR62 Bill 'Head Start Improvement Act' mentioned. Rally to increase seats.
  3. Applied for Early Head Start Applied Expansion Grant last year requesting 420 seats. Broward did not receive, however, Miami-Dade who had 6000 seats received an additional 300 this year.
  4. VPK certificates to receive the money to provide additional seats. Splitting tickets mentioned to add seats: ½ day HS ½ VPK (every two certs add one seat).

- **Ms. Donna Boruch, SIP (School Improvement Plan) Coordinator**  
Innovation Zone (four) meetings handout distributed for 2019-2020 school year. Roles differ based on zones. Principals decide meeting dates on zone. Every school has a zone representative.
  1. **How are agendas or topics of meetings posted?** on the zone school websites
  2. **Who attends the meetings?** Innovation representatives attend and open to the parents.
  3. Parents are elected Innovation Zone Representatives. Are meetings subject to Sunshine. Yes.
  4. Western's last meeting topic was vaping and cyber bullying.
  5. **School Improvement** – SAC, SAF, Joint meetings, Roberts rules of Order. OSPA SIP Training 2<sup>nd</sup> Quarter 11/19, 11/20, 11/21.
  6. DAC Website has all training information for SAC/SAF. All handouts and by-laws there.
- **Mr. Scott Jarvis, Office of Service Quality**  
**Educational Accreditation** -Advanced Education has merged with Performance Measurement. COGNIA.org (NOT COGNIA.com!!!) Review for accreditation is about continuous improvement, not waiting every five to ten years. Developing innovative information released in early part of 2020.

**Student Identification Badges** - uniform directions to staff. Clarify with the principals that every student receives a badge elementary – high school. Provide expedient badge, 4<sup>th</sup> time have something really the fifth time there is a charge fee. Forgot it or lose it? Revisit it for a solution for forgot it versus lost it.

[Scott.jarvis@browardschools.com](mailto:Scott.jarvis@browardschools.com) for badge issues. **DAC Motion for policy procedure not addressed last year.** Paper versus new plastic badges. In Student Code of Conduct, and since its mandatory, DAC requested a uniform policy for everyone to be governed at all schools the same way. Bring Security back to speak at DAC.

**Motion to extend meeting additional 15 minutes at 8:30 PM by Carolyn Krohn. Unanimous consent. Approved.**

**Motion to Approve September 11, 2019 Minutes. Unanimous Consent. Approved.**

**Motion from DAC: We move that the School Board creates a stand-alone policy for student identification badges and removes it from the Student Code of Conduct. Melina Markos, Seconded by Veronica Newmeyer. Further Discussion.**

Scott Jarvis to consult Mr. Katz's office for clarification.

**Motion to Amend the Previous Motion: Melina Markos, Seconded by Veronica Newmeyer.**

**Amended Motion from DAC: We move that the School Board creates a stand-alone policy regarding plastic student identification badges and that the current language be removed from the Student Code of Conduct. Melina Markos, Seconded by Veronica Newmeyer. Further Discussion.**

**Motion to Postpone the Amended Motion. Terry Preuss, Seconded by Carolyn Krohn. Unanimously postponed.**

#### *New Business*

- **Committee Reports:** TAC Minutes distributed. Wellness Plan written to share with all SAF's.
- **Mr. Phillip Shaver, Coordinator, District Attendance - Absence Reporting Video** on '[How to report an absence on-line](#)' is live throughout the district. Attendance Plans reviewed at all 224 schools. Only 10% (24) schools did not have their Attendance Plans uploaded yet.

**Meeting Adjournment at 8:50 PM**